

SHOW MY HOMEWORK

For Parents and Carers

ST ANDREW'S ACADEMY

Table of Contents

1. Head Teacher’s Message.....	2
2. Logging in as a Parent or Carer.....	3
2.1 From a Computer	3
2.2 From a Tablet or other Mobile Device.....	6
2.3 Linking more than one child	9
2.4 Resetting your password.....	11
3. Supporting your child to log in	12
3.1 From a Computer	12
3.2 From a Mobile Phone.....	13
4. Using ‘Show my Homework’	15
4.1 To Do List	15
4.2 Homework Calendar	16
4.3 The Grade Book.....	17
4.4 Notice Board	18
4.5 Printing your child’s homework.....	18
4.6 What do the colours in the calendar mean?	19
4.7 What do the numbers on the homework tasks mean?	19

1. Head Teacher's Message

As part of our continuous efforts to raise pupil attainment we will be utilising an online homework tool called Show My Homework. This online system allows pupils, parents/carers and staff to access all of the homework issued within St Andrew's Academy.

To make accessing your child's homework easily, free apps are available for iPhone and Android devices and you can receive notifications when homework is set and due. Show My Homework provides you with all the information you need about the homework your child receives. More importantly, it will help with your child's organisation, time-management and support them to keep on top of their workload.

Your child has received login details for their student account, should they encounter any issues logging in they should contact Mrs Melrose. Your parent login details are on the slip below.

We envisage that most users will utilise the smartphone app, however parents and pupils can also log in at showmyhomework.co.uk/login.

To view all homework set without login details please visit www.standrewspaisley.com and follow the link for Show My Homework on our home page. Please note you will need to use the filter options at the top of the page to find your child's homework.

A useful guide on how to set up your account and use the features of Show My Homework can be found on our school website <http://www.standrewspaisley.com/show-my-homework.html>

If you have any questions about the service or have any technical issues when logging on, please don't hesitate to get in touch with the team at Show My Homework by e-mailing help@showmyhomework.co.uk or call 0207 197 9550.

Staff will continue to inform young people in class when a task is issued, what the task for completion is and the due date for those who may have issues with electronic access.

Yours Sincerely



Kevin Henry
Head Teacher

Credit: Mr G Thompson (Business Studies), Glennifer High School

2. Logging in as a Parent or Carer

Every parent/guardian has their own unique log in. If you have not already received this (*see picture below in step 1*) then please ask your child to obtain this from any teacher in the school.

2.1 From a Computer

Step 1: You will need the 'Parent Code' from the parent/guardian section. This code can be used on up to five different devices for multiple parents, guardians and carers.

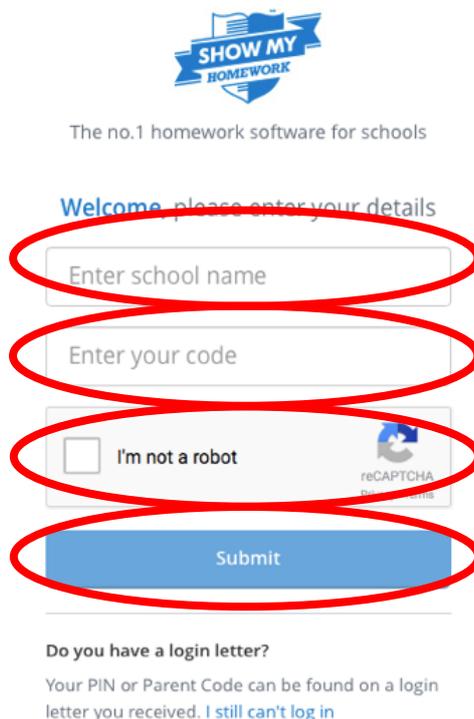
STUDENT	YEAR	REG. GROUP
[REDACTED]	[REDACTED]	[REDACTED]
<p>Welcome to Show My Homework! Getting started is simple:</p> <ol style="list-style-type: none"> 1. Go to showmyhomework.co.uk/login or open our mobile app 2. Enter your school name in the search field 3. Enter the login details that you normally use at school. If you use another app to sign in, for example Office 365, Google or RM Unify, find the button at the bottom and enter these details. Follow the on-screen instructions to gain access. <p>For help and more details on the above please go to showmyhomework.co.uk/help</p> 		

PARENT/GUARDIAN	OF STUDENT	YEAR	REG. GROUP
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<p>Welcome to Show My Homework! Getting started is simple:</p> <ol style="list-style-type: none"> 1. Go to showmyhomework.co.uk/signup or open our mobile apps 2. Enter the code provided below 3. Follow the on screen instructions, making sure you use an active email address <p>If you already have an account, go to the Edit Profile section of your account and enter this code in the box to link to this student</p> <p>[REDACTED] This code is valid until 28/05/18. It can be used to create up to 5 parent/guardian accounts.</p> 			

PARENT/GUARDIAN	OF STUDENT	YEAR	REG. GROUP
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<p>Welcome back! This is a reminder to log in to your account and have a look at your student's upcoming work.</p> <ol style="list-style-type: none"> 1. Go to showmyhomework.co.uk/login 2. Enter your email address and password <p>If you have forgotten your password, click 'Reset Password'</p> <p>For help and more details on the above please go to showmyhomework.co.uk/help</p> 			

Step 2: Using a web browser visit the website:

www.showmyhomework.co.uk/signup



The no.1 homework software for schools

Welcome, please enter your details

Enter school name

Enter your code

I'm not a robot 

Submit

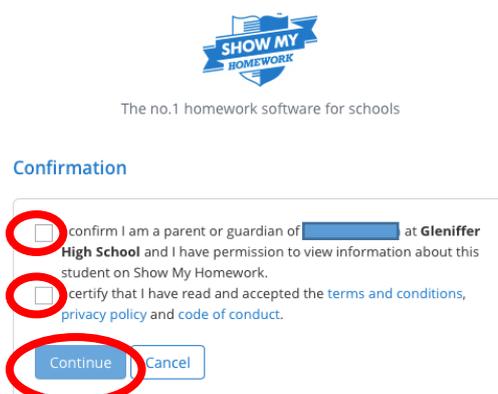
Do you have a login letter?
Your PIN or Parent Code can be found on a login letter you received. [I still can't log in](#)

Step 3: Enter “Gleniffer High School” into the school name, followed by your unique ‘Parent Code’ (from step 1).

Step 4: Select “I’m not a robot” and follow the verification questions, if necessary.

Step 5: Select “submit”

Step 6: Please confirm that you are logging into the correct pupil’s account and then read the terms and conditions. Select the two boxes to agree and then select “continue”.



The no.1 homework software for schools

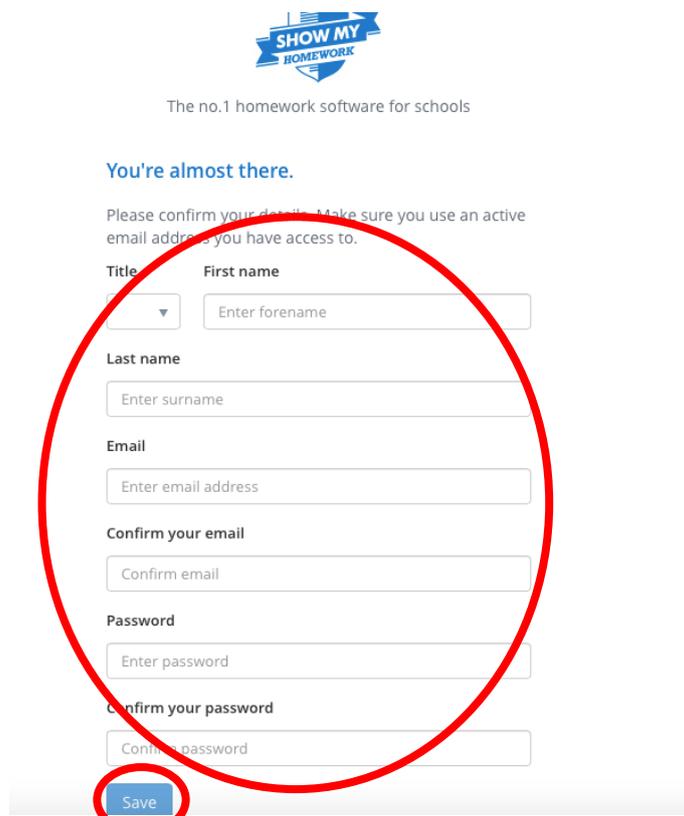
Confirmation

confirm I am a parent or guardian of [redacted] at **Gleniffer High School** and I have permission to view information about this student on Show My Homework.

certify that I have read and accepted the [terms and conditions](#), [privacy policy](#) and [code of conduct](#).

Continue Cancel

Step 7: Enter your details and select “save”.



SHOW MY HOMEWORK

The no.1 homework software for schools

You're almost there.

Please confirm your details. Make sure you use an active email address you have access to.

Title **First name**

▼ Enter forename

Last name

Enter surname

Email

Enter email address

Confirm your email

Confirm email

Password

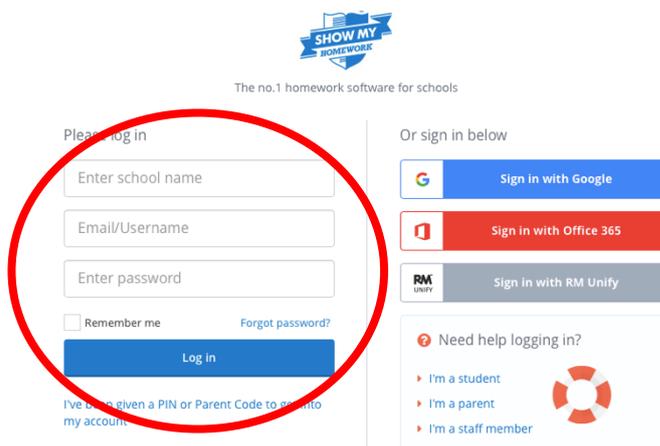
Enter password

Confirm your password

Confirm password

Save

Your account is now ready to use. From now on, you can log in using your e-mail and password by visiting www.showmyhomework.co.uk/login



SHOW MY HOMEWORK

The no.1 homework software for schools

Please log in

Enter school name

Email/Username

Enter password

Remember me [Forgot password?](#)

Log in

I've been given a PIN or Parent Code to access my account.

Or sign in below

 **Sign in with Google**

 **Sign in with Office 365**

 **Sign in with RM Unify**

 **Need help logging in?**

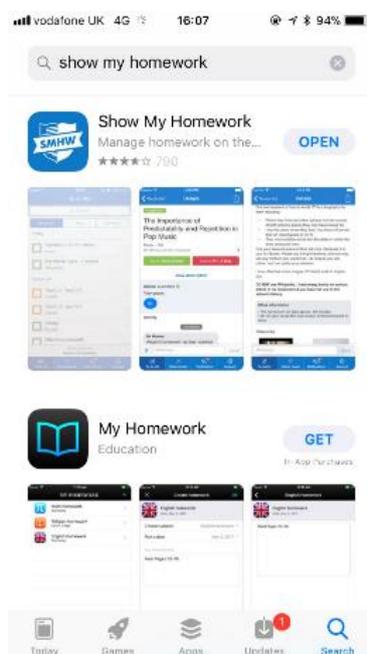
- ▶ I'm a student
- ▶ I'm a parent
- ▶ I'm a staff member

**Turn to section 4 and find out more about how to use the features of
'Show My Homework'.**

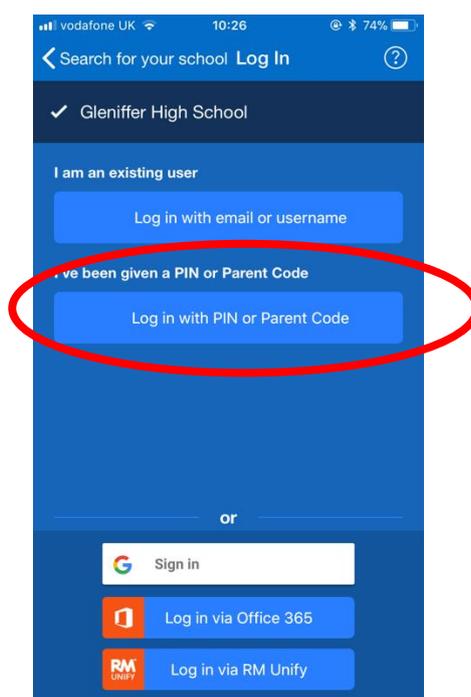
2.2 From a Tablet or other Mobile Device

Step 1: You will need the 'Parent Code' from the parent/guardian section. This code can be used on up to five different devices for multiple parents, guardians and carers (*see section 2.1, step 1*).

Step 2: Download the app from the app store.



Step 3: Select "Log in with PIN or Parent Code"



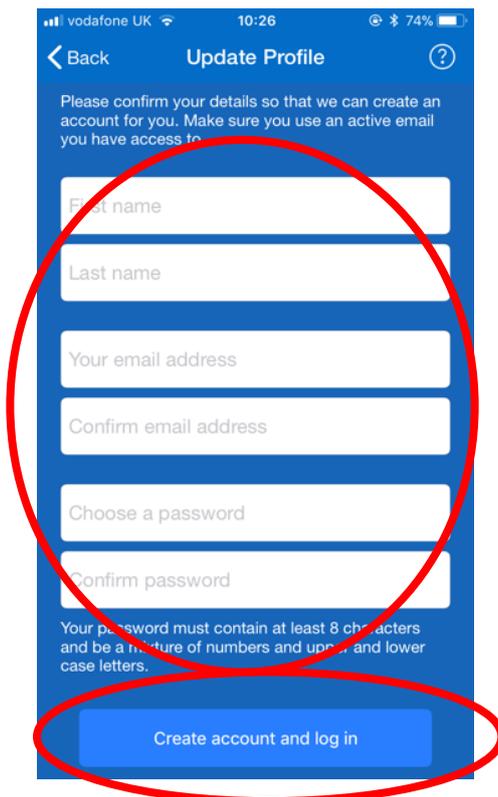
Step 4: Enter your unique ‘Parent Code’ (from step 1) and select “submit”.

The screenshot shows a mobile app interface for logging in. At the top, it says 'Log In' and 'PIN or Code'. Below that, it identifies the school as 'Gleniffer High School'. A message states: 'Your PIN or Parent Code can be found on the login letter you received from your school.' There is a text input field labeled 'PIN or Parent Code' which is circled in red. Below the input field is a blue button labeled 'Submit'. At the bottom, there is a link that says 'Lost access to an existing account? Reset your password'.

Step 5: Please confirm that you are logging into the correct pupil’s account and that you agree with the terms and conditions. Then select “confirm and continue”.

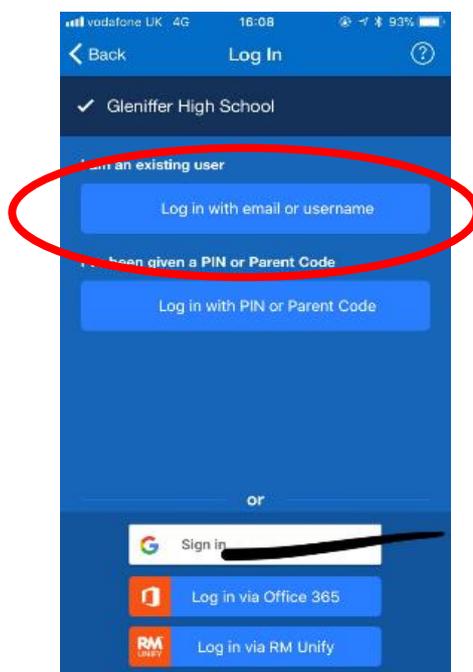
The screenshot shows a confirmation screen. At the top, it says 'PIN or Code'. Below that, there is a confirmation message: 'I confirm I am a parent or guardian of [redacted] at Gleniffer High School and I have permission to view information about this student on Show My Homework.' There are two buttons: a blue button labeled 'Confirm and continue' which is circled in red, and a lighter blue button labeled 'Go back'.

Step 6: Fill in your details and select “create account and log in”.



The screenshot shows the 'Update Profile' screen. At the top, there is a 'Back' button and a help icon. Below the title, a message reads: 'Please confirm your details so that we can create an account for you. Make sure you use an active email you have access to'. The form contains six input fields: 'First name', 'Last name', 'Your email address', 'Confirm email address', 'Choose a password', and 'Confirm password'. A note below the password fields states: 'Your password must contain at least 8 characters and be a mixture of numbers and upper and lower case letters.' At the bottom, a blue button labeled 'Create account and log in' is circled in red.

Your account is now ready to use. Your device should save your ‘log in’ details so that you do not need to enter them every time you access it. However, if the app logs you out then you can gain access again by typing in your e-mail address and password.



The screenshot shows the 'Log In' screen. At the top, there is a 'Back' button and a help icon. Below the title, there is a checkmark and the text 'Gleniffer High School'. The screen is divided into two main sections. The first section is titled 'Log in as an existing user' and contains two blue buttons: 'Log in with email or username' (circled in red) and 'Log in with PIN or Parent Code'. The second section is titled 'or' and contains three social login options: 'Sign in' (with a Google icon), 'Log in via Office 365', and 'Log in via RM Unify'.

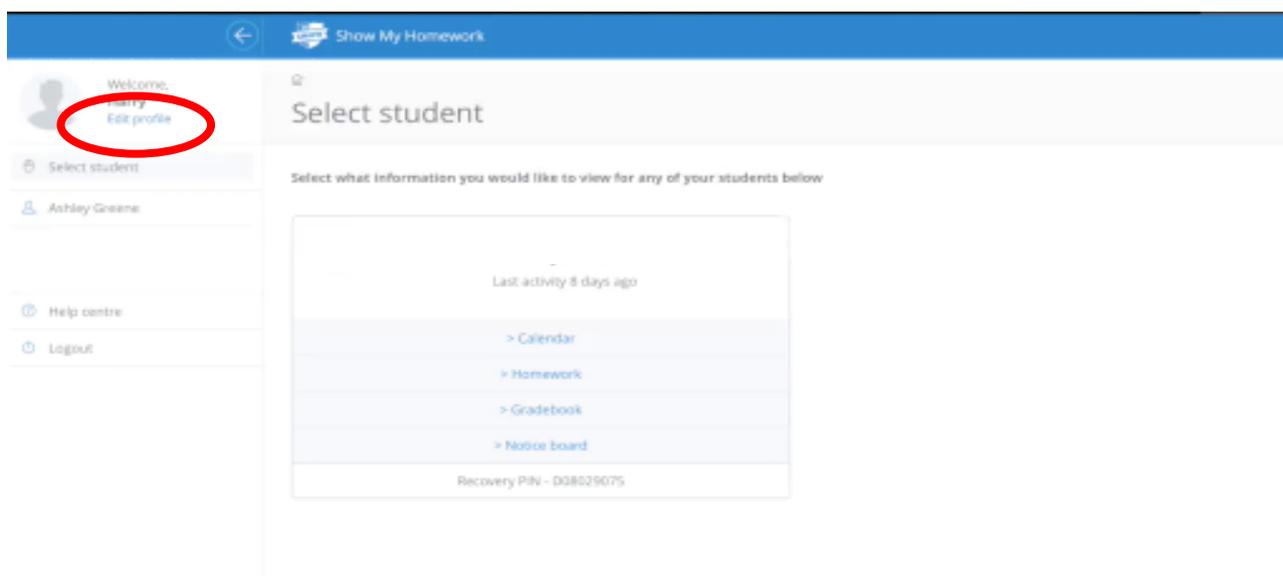
Turn to section 4 and find out more about how to use the features of ‘Show My Homework’.

2.3 Linking more than one child

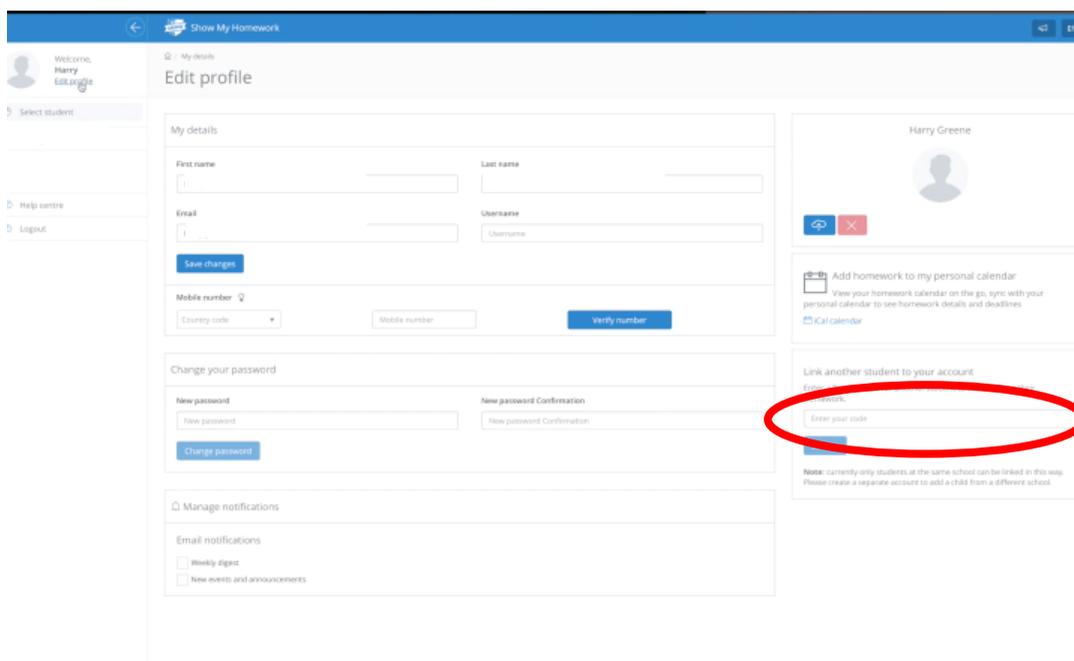
If you have more than child in the school, then you can link their parental accounts together.

From a Computer

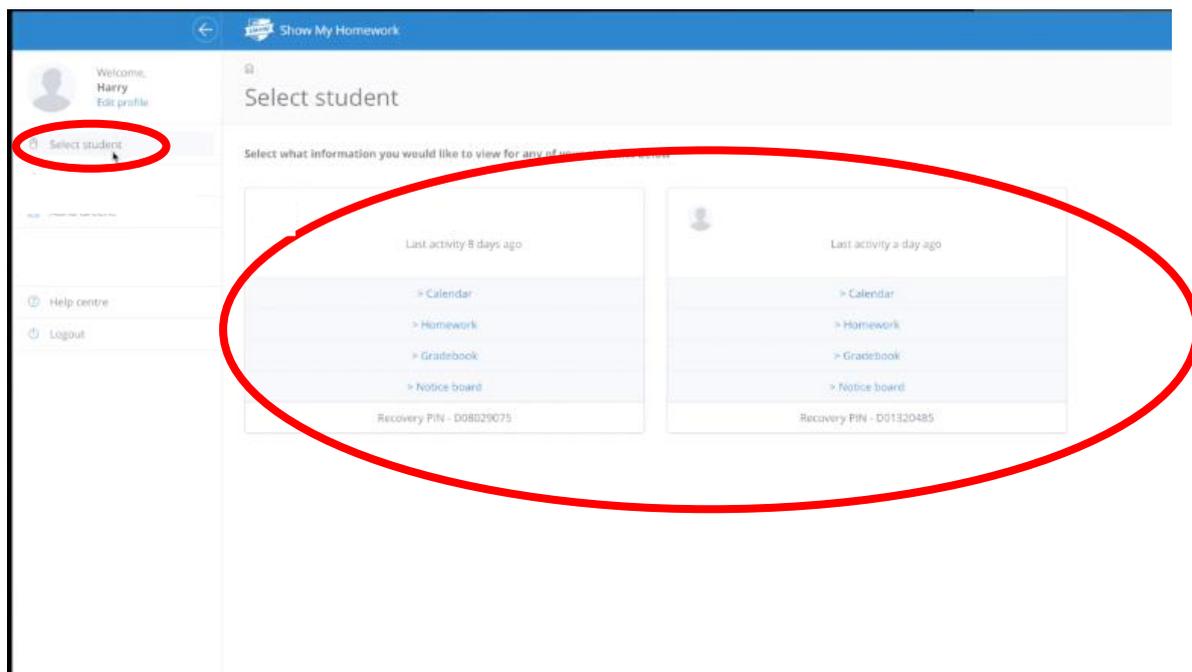
Step 1: Once you have set up your first parental account (see sections 2.1/2.2), select 'Edit Profit'.



Step 2: Enter the 'Parent Code' for your additional child/children.

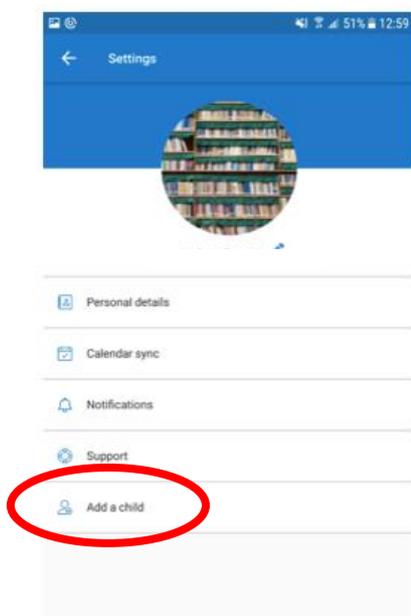


This should then link the accounts together. You can use the 'select student' button to switch between students at any time.



From a Tablet or Mobile Device

Step 1: Once you have set up your first parental account (*see sections 2.1/2.2*), select 'add a child', then enter their 'Parent Code'.



2.4 Resetting your password

You can request a password reset email to the email you've registered with by clicking *Forgot password?*

From a Computer

From a Tablet or Mobile Device

Once you have entered your email, a password reset email will be sent to you. If you do not see the password reset email in your inbox, you may want to check your **junk or spam folder**. Simply follow the instructions in that email to reset your password and regain access to your account.

3. Supporting your child to log in

The instructions below can be used to support your child log in to 'Show My Homework'. However, if your child is unable to gain access to their account then they should seek support from any of their teachers.

Pupils should log in using their GLOW account password. They must select '**sign in with Office 365**', as shown below. If they have forgotten their password, then please ask them to speak with any of their teachers.

3.1 From a Computer

Step 1:

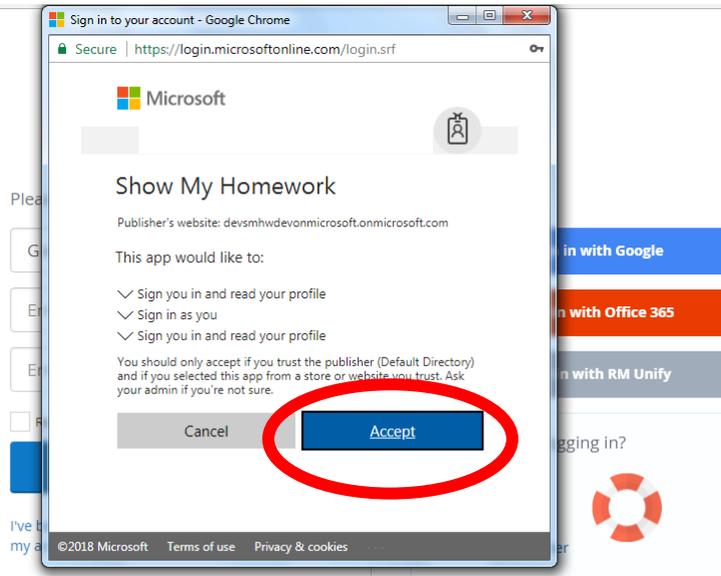
Select 'Sign in with Office 365'.

Step 2:

This will load the GLOW account log in screen, pupils should type in their GLOW email and password.

Step 3:

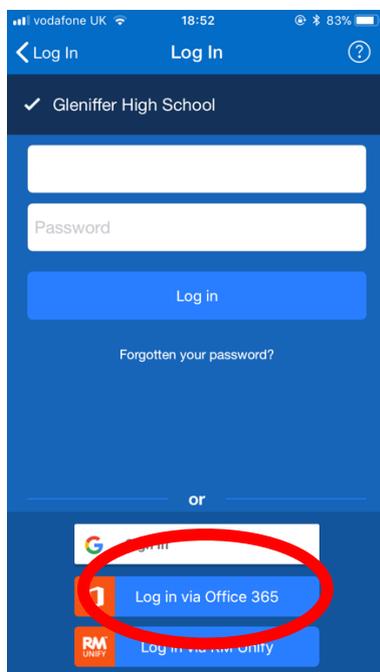
Pupils should read the terms and conditions and select 'accept'.



3.2 From a Mobile Phone

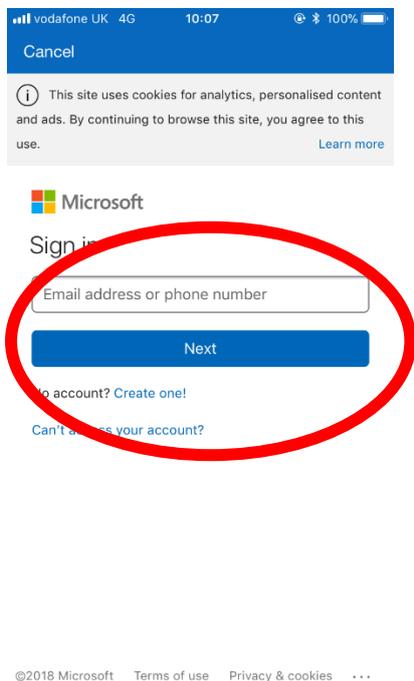
Step 1:

Select 'Sign in via Office 365'.



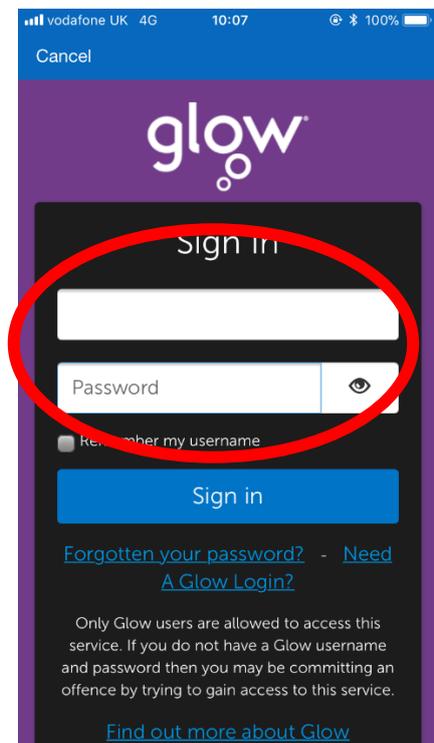
Step 2:

This will load the screen shown below. Pupils should type in their GLOW email and select 'next'.



Step 3:

This will load the GLOW account log in screen, pupils should type in their GLOW email and password.



4. Using 'Show my Homework'

4.1 To Do List

When you log into your parental account, if you click on your child's name you will be automatically taken to their To-do-List. This will enable you to see what homework your child has been set, what they have completed, and what they have yet to complete.

The To-do List is divided into two tabs: Recent and Upcoming.

On the Recent page, tasks with the nearest due dates will be displayed.

On the Upcoming page, homework which is due further in the future will appear.

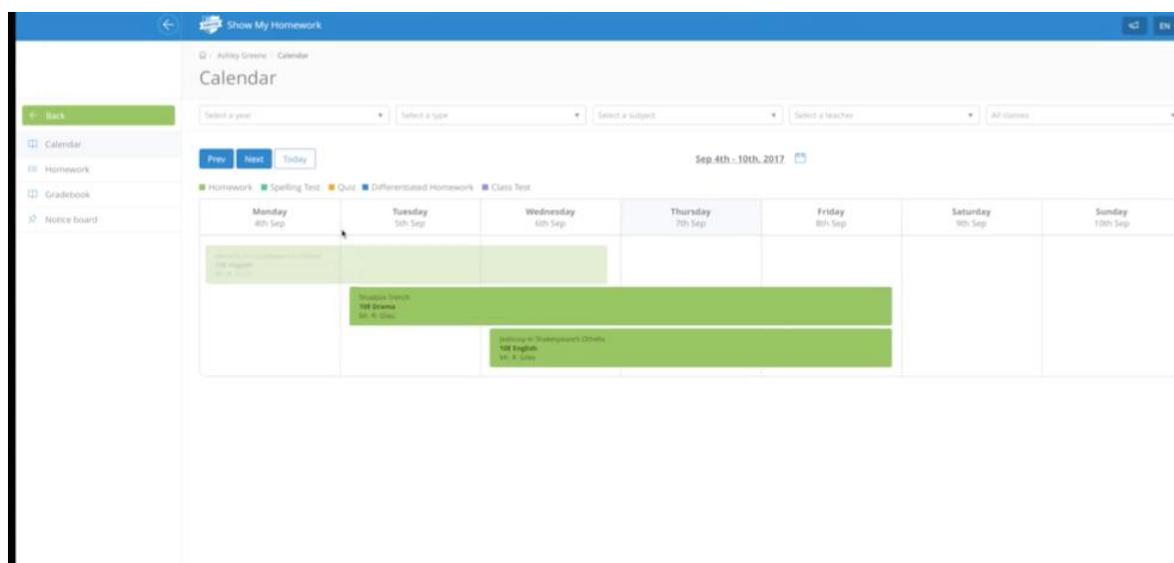
The screenshot shows the 'Show My Homework' app interface. At the top, there is a blue header with a back arrow and the text 'Show My Homework'. Below this, a navigation bar shows 'You're viewing' with a profile icon, and a breadcrumb trail: 'Jade Portman / Homework / Recent'. The main heading is 'Homework'. Below the heading are two tabs: 'Recent' (selected and circled in red) and 'Upcoming'. A search bar is located below the tabs, with the text 'Filter list by using key words in the search box' above it. The search bar contains the text 'Search tasks...' and a checkbox labeled 'Only show overdue homework' (circled in red). Below the search bar, there are two homework tasks listed:

- Thursday 28 July**: **Level One - German Numbers Spelling Test**. Please complete the following spelling test. spelling-test **Eng1-Ch** - English - Ms. R Muhoza
- Wednesday 27 July**: **Mice of Men**. I have set a piece of work for you to complete based on the novel 'Of Mice Of Me... homework **Eng1-Ch** - English - Ms. R Muhoza

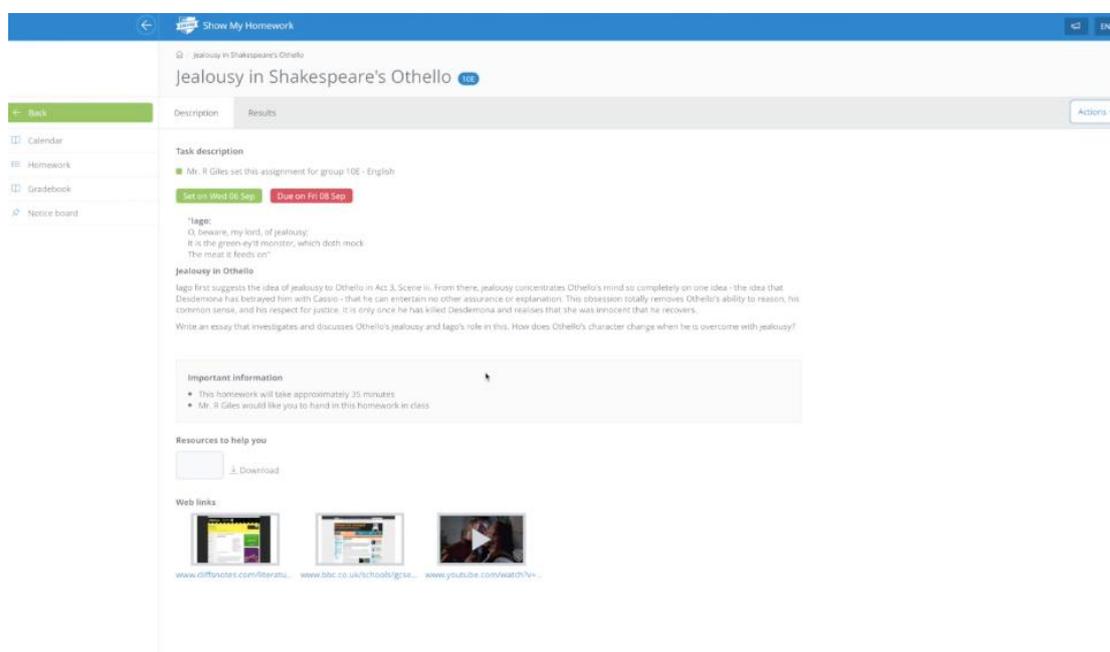
If you would like to view any overdue homework your child has, simply tick the box next to the search bar and all homework tasks past their submission due date will be shown.

4.2 Homework Calendar

The homework calendar allows you to see an overview of your child's homework. Active pieces are highlighted, whereas pieces past their submission date are greyed out.

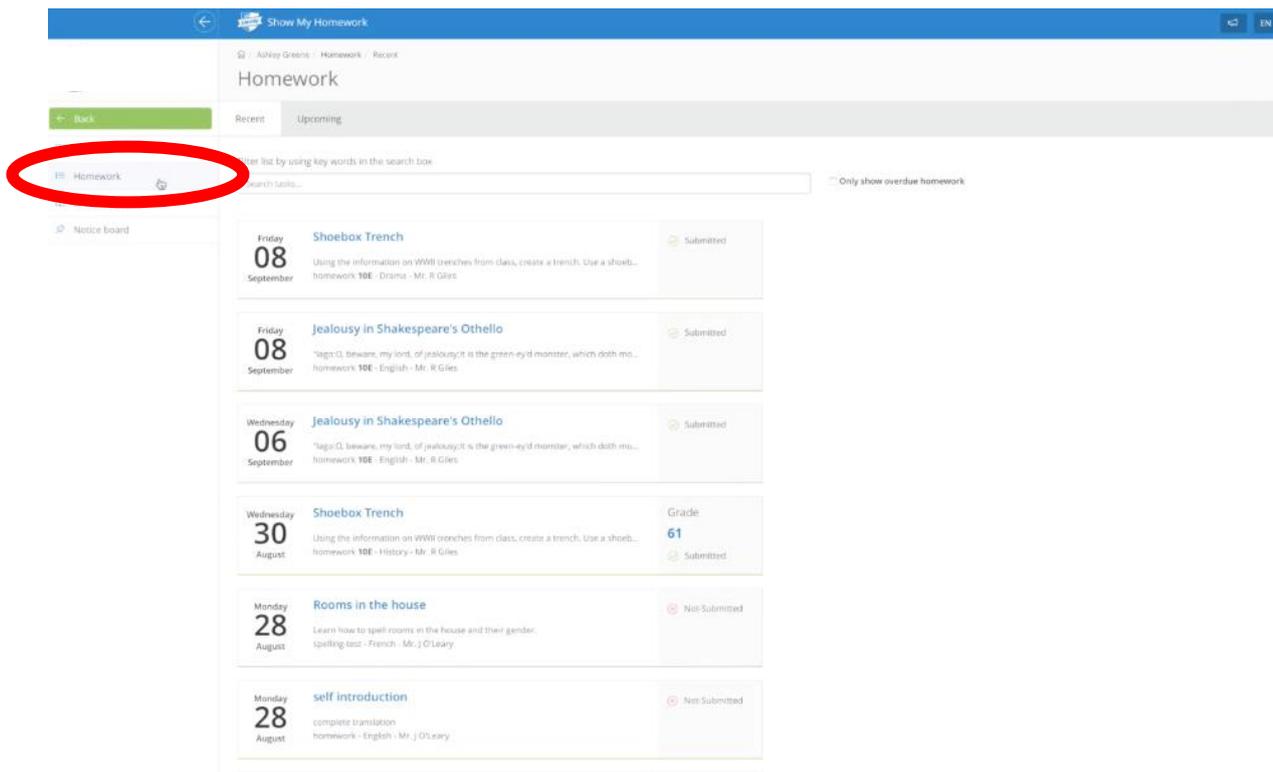


You can view more information about the task by clicking on the box.



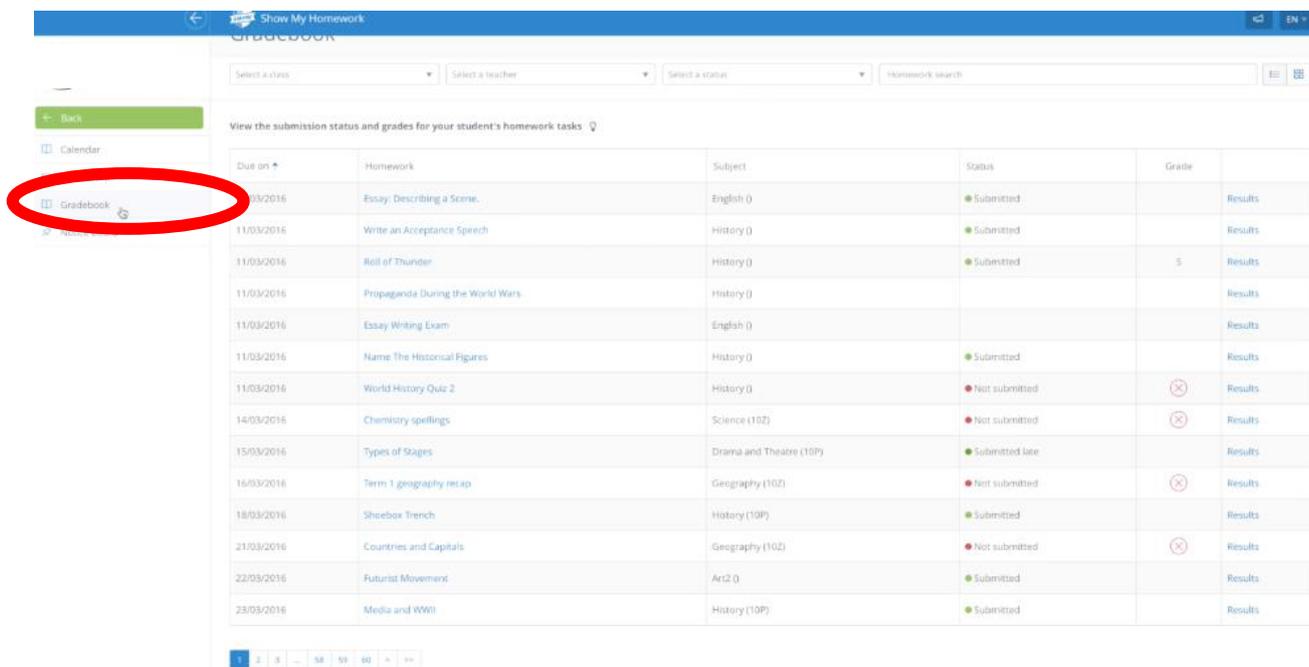
From this page you can see the task in more detail, such as, messages from the teacher, attachments or web links.

Select 'homework' at the side for a list view of all tasks assigned to your child.



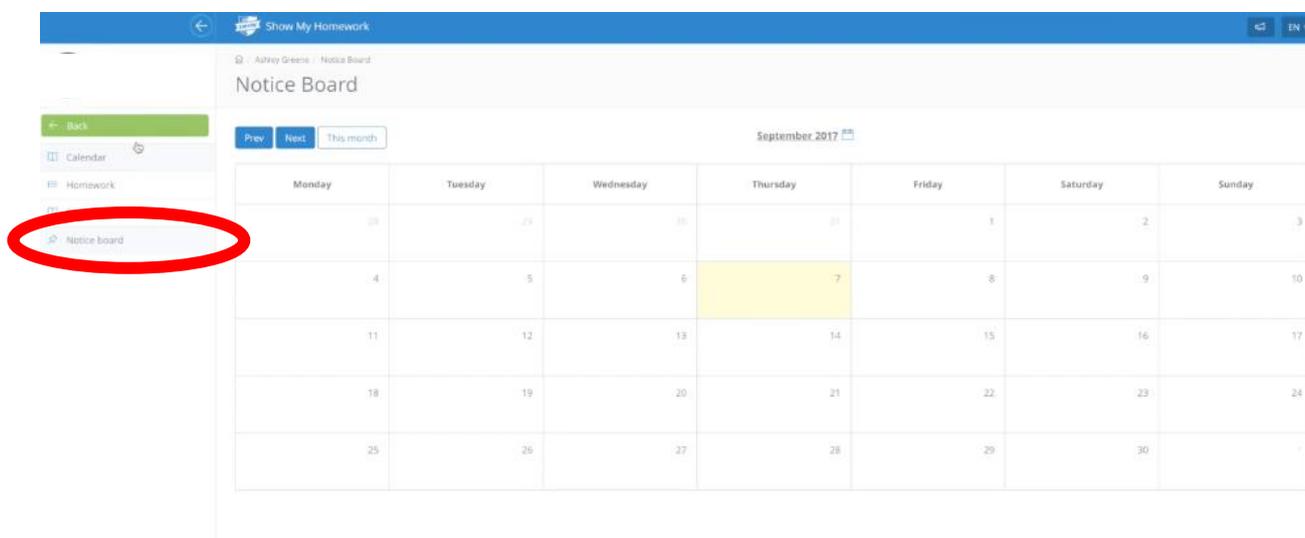
4.3 The Grade Book

This feature allows you to view the overall submission status of your child's homework and any grades that have been assigned by their teacher.



4.4 Notice Board

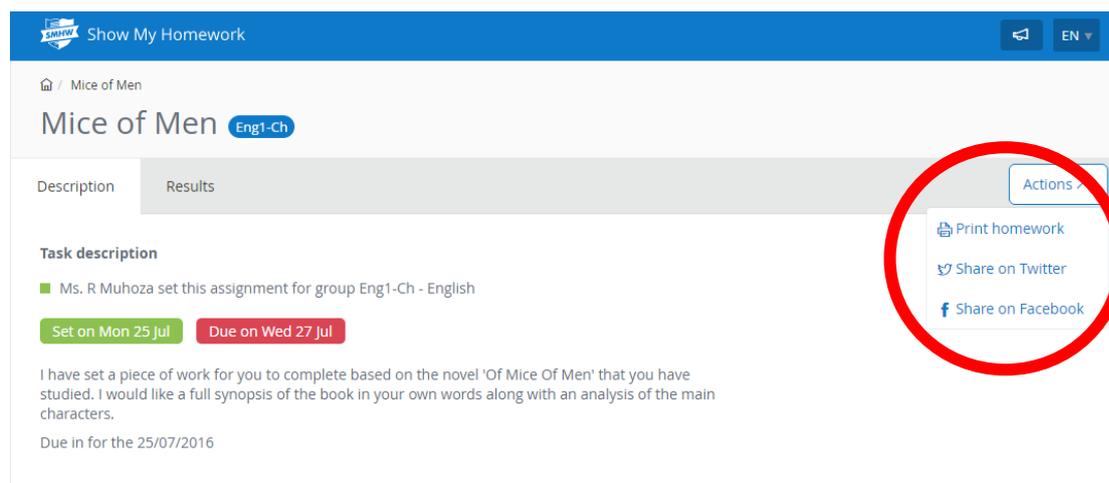
This feature will show you any events or announcements that are relevant for you or your child's classes, such as, supported study session or other extra curriculum activities.



4.5 Printing your child's homework

Your child may want to print their homework if they lose the sheet and the teacher has attached it to the homework task.

Click on the homework task, then in the top right of this page there is a drop-down menu named 'Actions', in which you will be able to select 'Print homework'.



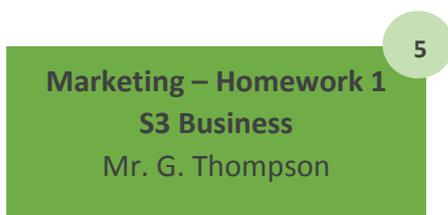
A file will then download which will allow you to print out the description of your child's homework task or any attachments.

4.6 What do the colours in the calendar mean?

■ Homework ■ Spelling Test ■ Quiz ■ Differentiated Homework ■ Class Test

4.7 What do the numbers on the homework tasks mean?

When on the homework calendar, you will notice that numbers appear in the top right corner of each homework task.



This simply tells you how many days are left until the task's due date. This helps you gather more information about the task at a moment's glance.

The pictures in section 4 show the features available when accessing 'Show My Homework' through a web browser (on the computer or tablet). However, all of the features are also available when using the app, although they may look a little different from the pictures shown in section 4 of this booklet.

If you require any further help with anything mentioned in this guide, then there are various videos and additional material at:

<https://help.showmyhomework.co.uk>