

Quick Guide

Ages 5-10 Years Old

- Can apply through www.parentsportal.scot - no proofs required as uses SEEMIS for automatic verification.
- School office can offer manual paper forms for those unable to use any online route.
- Can also apply through getyournec.scot (requires proofs to be uploaded, inc that or parent to prove empowered to make decisions for the child)
- Card carries no photograph.
- Parent/carer must apply on their behalf as only they can consent to free bus travel.
- If child already has a disabled application, they can renew that instead by contacting SPT. They cannot have both schemes. If they have Disabled + Companion, best to remain with that as the new scheme doesn't include companion travel.

Ages 11-21

- Parent/carer must apply on behalf of 11-15 year olds, 16+ should apply themselves.
- Can apply through getyournec.scot (proofs required + that of parent if under 16) Passports up to two years out of date can be accepted as can NHS/vaccination letters to prove address
- Can also apply through Renfrewshire Libraries. Proofs required (see <http://nec.scot/proofs>) If applying through library and attends school in Renfrewshire, they can simply put their school on the application form and we will do the checks against SEEMIS rather than them have to present proofs. Saves applicant and library staff time removes barriers for people having to buy things like birth certificates.
- If a young person is 16+ and already had a card from a local authority they can simply email nec@renfrewshire.gov.uk to request a replacement card with bus travel, no paperwork required. We may ask them to email us a digital photo if their existing photo is +2 years old and also, if they have changed address since their last card, to send us a photo of a letter from the last 3 months showing their name and new address. Case by case basis. They can also download the Transport Scotland PASS Collect app and apply it themselves.
- If young person already has a disabled application, they can renew that instead by contacting SPT. They cannot have both schemes. If they have Disabled + Companion, best to remain with that as the new scheme doesn't include companion travel.
- Primary 7 bulk process in schools will take place March-May '23 as normal.

Online Applications

Those who have applied through getyournec.scot can check the status of their applications themselves. An automated email will have been sent allowing them to check this. No staff in Renfrewshire can assist with the status of online applications. Applicants should visit getyournec.scot and click help at the bottom of the page.

Junior NEC



For 5-10 year olds. Card carries no photo and limited details of child. Offers free bus travel and potential to add other local services to the card.

- Apply online at www.parentpay.com - click to consent
- Apply online at parentsportal.scot - click to consent
- Apply online at getyournec.scot (longer process)
- Complete a paper application form at your Renfrewshire primary school to provide consent
- Apply through a Trusted Verifier group. If your child is supported by Home Link at school, Renfrewshire Council Social Work, Renfrewshire Young Carers, Kibble, Renfrewshire Council Housing and Residential Units, Who Cares? Scotland, Renfrewshire Women's Aid - we have arrangements in place to help get a card through them.

Lost or damaged your card? Don't worry, just email us at nec@renfrewshire.gov.uk and another can be sent and the previous one will be deactivated so no-one else can use it.

Young Scot NEC



For 11-25 year olds. Card carries a verified photograph. the Young Scot logo and a PASS Hologram logo so that it can be used as voluntary proof of age. Some banks accept it as a form of ID for opening an account. The card can be used as your gateway to voting for your local MSYP and also participatory budgeting (helping decide how money is spent on services in your area) You also get access to the Young Scot network of discounts. Free bus travel for cardholders aged between 11 and 21. A parent must consent to free bus travel if under 16.

- Apply online at getyournec.scot (longer process)
- Apply at any local library in Renfrewshire. You will need a passport photo or something similar cut to size. If 11-15 your parent/carer must be with you. You will need proofs to support your application - what is acceptable is available at www.nec.scot/proofs. If you are in school in Renfrewshire you don't need proofs - we will verify your details against your school record - just make sure your school is on your form!
- Apply through a Trusted Verifier group. If the young person is supported by Home Link at school, Renfrewshire Council Social Work, Renfrewshire Young Carers, Kibble, Renfrewshire Council Housing and Residential Units, Who Cares? Scotland, Blue Triangle, INVEST, Renfrewshire Women's Aid - we have arrangements in place to help get you a card through them so speak with your contact there.
- If you are aged 16 and already have a card but want the free bus travel element you can download the Transport Scotland Pass Collect to your smartphone and apply it yourself and it can be used instantly! Instructions in the app. Alternatively, you can contact nec@renfrewshire.gov.uk and we can simply issue another card for you without any forms (and give you the chance to update your photo/address if you like too) Your new card will include free bus travel.
- If you are aged 11-15 and already have a card we still need to get parental consent for free bus travel if you want to include that. You can apply at a library as normal with an updated photo of yourself and we will re-issue your card. If you have any difficulty doing that and need an alternative email nec@renfrewshire.gov.uk and we can see what options are available.
- If you have lost or damaged your card email nec@renfrewshire.gov.uk and we can help you